



GRANTING OF FREEMAN STATUS POLICY

1.0 INTRODUCTION

Under the Local Democracy, Economic Development and Construction Act 2009 the Town Council may grant Honorary Freeman and/or Honorary Freewoman status to those individuals who are:-

- Persons of distinction, or
- Persons who have, in the opinion of the authority, rendered eminent services to the town or area.

2.0 PROCESS

This process must be undertaken by means of a resolution at an especially convened Council meeting for the purpose and it must be passed by two-thirds of the Members who are present to vote.

3.0 ROLE

The role does not convey to the person honoured any other rights or privileges other than the title.

4.0 NOMINATIONS

Nominations for consideration should be made via a Town Councillor to the Town Clerk who will arrange for the calling of a special meeting to consider the nomination in line with this policy.

5.0 PRESENTATION OF AWARD

The award will take the form of a sealed and illuminated certificate incorporating a copy of the resolution, contained in a suitable casket, and presented at a formal ceremony at a mutually agreed time and date after the resolution is passed.

Responsible Officer	Town Clerk	Date effective from	2012	Review date	March 2017
Author	Town Clerk	Date last amended	May 2016		